# TABLE OF CONTENTS

Welcome .............................................................................................................. 1

Parent Programs Resources and Support .......................................................... 2
  Tulane Parent Guide .......................................................................................... 2
  Website ............................................................................................................ 2
  E-Newsletters ................................................................................................. 2
  Webinars and Tutorials .................................................................................... 3
  Pelican Partners ............................................................................................... 3

Events for Parents .............................................................................................. 4
  New Student Orientation .................................................................................. 4
  Move-In ........................................................................................................... 4
  Family Weekend ............................................................................................... 4
  Commencement ............................................................................................... 5

Opportunities for Parent Involvement at Tulane .................................................. 6
  2016-2017 Dates and Deadlines to Remember .............................................. 7

Planning Assistance for Parents ......................................................................... 8
  New Student Summer Checklist ....................................................................... 8

Campus Resources ............................................................................................. 10
  Academic Support ........................................................................................... 10
  Student Life Resources .................................................................................... 13
  Safety Resources .............................................................................................. 18
  Administrative Services .................................................................................... 19
  University Services .......................................................................................... 26

Index .................................................................................................................... 41

Campus Map ..................................................................................................... back cover

“Throughout this guide you’ll see comments from parents of current students and recent graduates. Feedback, involvement and support from parents have helped us refine many programs for Tulane students and parents. We welcome your involvement, too! See page 6 for a list of opportunities.”

Penny Wyatt, Director of Parent Programs and External Relations
Dear Tulane Parents,

As parents of Tulane University students, you already know Tulane attracts adventurers and explorers, people with tremendous creativity and a drive to engage with the world. We are delighted to have you join us and eager to help your students develop their skills, talents and leadership to the fullest. This is more than a university community. It’s a warm, colorful, quirky family. And I want to welcome you with open arms.

Tulane is one of the most national universities, where your students will meet peers from every corner of America with an incredible range of backgrounds and perspectives. It’s one of the most intellectually vibrant universities, where they will study subjects deeply and study the connections between subjects. And it’s a place for personal growth, where we link living, learning, extracurricular experiences and reaching out into the community to serve others.

You bring a unique perspective as parents. Because your children are students, you get a close view of university life. But because you likely are a step removed from student life yourself, you bring the wisdom of an educated observer. I encourage you to get involved and share your feedback with us.

We have many resources to help students thrive at Tulane. This guide outlines services to support your student academically and personally. It explains opportunities to get involved across our campuses. Keep the guide and refer to it often.

I am honored you have chosen to join us at Tulane.

Warmly,

Michael A. Fitts
President

Dear Tulane Parents,

On behalf of the Division of Student Affairs I would like to welcome you to our university community. We consider parents as partners with us in inspiring students’ success, so we are eager to meet you and embark together on this journey that will have a profound impact on your student.

We are excited about the new students entering Tulane this fall semester and want to help make their transition - and yours – as soon as possible. To that end, we have coordinated many resources, including this guide, to help you and your student navigate this new experience. Keep and use this guide to learn about the myriad programs and services dedicated to supporting your student in their academic and personal growth. From tutoring to general counseling to study abroad or student employment, there are helpful staff and multi-faceted resources intentionally focused to help your student succeed. At the back of the guide you will find campus maps as well as helpful information about campus dining, transportation and other services.

I am thankful for the trust you place in Tulane University to educate and inspire your children to think, to learn and to act and lead with integrity and wisdom.

Sincerely,

J. Davidson “Dusty” Porter
Vice President for Student Affairs
Parent Programs is the office dedicated to assisting the families of our students. We aim to guide you through the high school to college transition, orient you to our campus community and help you stay connected to the university during your student’s time at the university. At Tulane, we believe that you are valuable partners in the work we do to inspire the success of our students. This means that we will commit to providing you with valuable, timely information both online and in person. We will help you understand and navigate institutional resources. We will provide suggestions and guidance regarding the transition to life in college or critical issues impacting your student’s experience. College offers abundant opportunities for learning and growth, academically and personally, inside and outside the classroom. To help your student learn to manage their academic and personal success, we recommend that you coach and encourage your student to utilize the university’s information and resources to overcome challenges and maximize opportunities. Working together we can provide a dynamic support system for your Tulane student.

We hope you can participate in the programs and events we hold on campus. You are an important part of our university community and we want you to feel comfortable here. We know that it can be challenging for parents and families to navigate university systems to assist and coach their college student from afar, so we offer help though a variety of communication mechanisms and web-based resources. If you ever need assistance beyond the information outlined here or on our parents.tulane.edu website, please contact Penny Wyatt, Director of Parent Programs and External Relations at 1-877-TUP-WAVE (1-877-887-9283) or at parents@tulane.edu.

Parent Guide
While this guide will be especially helpful as you prepare for your student’s move to campus and go through the first year’s cycle of academic semesters, breaks, and annual procedures, please keep it as a reference for phone numbers, websites and other information you may need later. This guide describes an array of academic, student life, safety and administrative resources and services. If you’re not sure which section you need, use the handy index on the back page.

A pdf version of the guide is posted in the Resources section on parents.tulane.edu so you can access anytime, from anywhere!

Website
You have your own space on the Tulane University website: parents.tulane.edu. You’ll find descriptions of our programs, schedules of events for parents, and an archive of our parent e-newsletters, webinars and tutorials. Best of all there is one section titled “Helpful Information” that can serve as your portal to campus departments and helpful resources parents consult frequently. So start at parents.tulane.edu/info and you can probably find links to what you need from there.

Need to find information quickly? Remember, visit parents.tulane.edu/info to find the online Parent Guide and Quick Links to the information parents use most.

E-Newsletters
Our “Parents as Partners” e-newsletter begins with a series for parents of new students sent on the 1st and 15th of the month from mid-May until August Move-in. Each newsletter will have a short feature introducing a campus resource, quick reminders of upcoming deadlines and planning advice. A convenient list of hyperlinks to key campus departments will be a constant element of each newsletter. After the academic year starts, we send the e-newsletters once a month to parents of all students, so some of the information is a bid broader in scope.

Please note that we initially populate the e-newsletters in May with the parent email addresses students originally include in their Admission applications. After that, the service can be self-managed via links at the bottom of each issue to subscribe, unsubscribe, or change your email address. Be sure to adjust your spam filters to accept message from parents@tulane.edu so you don’t miss an issue!
Webinars and Tutorials
The Office of Parent Programs offers informative webinars throughout the year to help you respond to students’ needs, help them prepare for cyclical procedures and deadlines, and take advantage of upcoming opportunities. Participation in the webinars is free, but required advance online registration. The registration links are listed below and will be posted on our website.

After registering you’ll receive a confirmation email with instructions on how to join the live webinar.

Each webinar will feature campus staff members who present information on a timely topic and answer questions parent participants can submit electronically. After each webinar, we post a link to the webinar recording on our webinar webpage so parents who missed the live webinar can access the information later.

On our website we also have online video tutorials on a few topics of interest to parents like Fraternity and Sorority Recruitment, Off-campus Housing Resources and Sexual Assault Prevention Education and Response Resources.

Caryn Zull, parent of Laura (SSE ’16), appreciated Tulane’s communication to parents.

“Over the past four years I have just been floored over the concern the Tulane administration has for parents. Whether that is through webinars, the Tulane New Wave, or messages from Presidents Cowen and Fitts, I have felt that parents are never forgotten in matters that concern the students.”

Pelican Partners
We encourage you to utilize our Pelican Partners, a great group of experienced Tulane parents who volunteer to answer your questions via email. These parents are eager to assist you in your evolving role as a parent of a college student at Tulane. You can download the current list from the “Pelican Partners” tab on parents.tulane.edu. The list has parent’ hometowns in case you would like travel planning advice from someone in your region. We also list the academic majors and co-curricular activities of the parents’ students to help you find someone who shares relevant interests and experiences.

### 2016-2017 WEBINAR TOPIC SCHEDULE AND REGISTRATION LINKS

<table>
<thead>
<tr>
<th>Topic</th>
<th>Date</th>
<th>Time</th>
<th>Registration Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creating a Safety Net for Students</td>
<td>7 pm CST, Wed., June 22, 2016</td>
<td>tulane.it/parwebsafetynet16</td>
<td></td>
</tr>
<tr>
<td>Campus Health Resources</td>
<td>7 pm CST, Wed., July 13, 2016</td>
<td>tulane.it/parwebhw16</td>
<td></td>
</tr>
<tr>
<td>Emergency Response Planning</td>
<td>7 pm CST, Wed., July 20, 2016</td>
<td>tulane.it/parwebemerg16</td>
<td></td>
</tr>
<tr>
<td>Move In, Shipping &amp; Mail Services</td>
<td>7 pm CST, Wed., August 3, 2016</td>
<td>tulane.it/parwebmoveinshipping16</td>
<td></td>
</tr>
<tr>
<td>Help Your Student Make a Strong Start</td>
<td>7 pm CST, Wed., September 7, 2016</td>
<td>tulane.it/parwebstrongstart16</td>
<td></td>
</tr>
<tr>
<td>Diversity &amp; Inclusion at Tulane</td>
<td>7 pm CST, Wed., Oct. 12, 2016</td>
<td>tulane.it/parwebdiv16</td>
<td></td>
</tr>
<tr>
<td>Study Abroad Opportunities</td>
<td>7 pm CST, Wed., November 9, 2016</td>
<td>tulane.it/parwebstudyabroadop16</td>
<td></td>
</tr>
<tr>
<td>On Campus Housing Reapplication</td>
<td>7 pm CST, Wed., December 7, 2016</td>
<td>tulane.it/parwebonchous16</td>
<td></td>
</tr>
<tr>
<td>Career Development Resources</td>
<td>7 pm CST, Wed., January 18, 2017</td>
<td>tulane.it/parwebcareer16</td>
<td></td>
</tr>
<tr>
<td>Commencement Preparation</td>
<td>7 pm CST, Wed., March 1, 2017</td>
<td>tulane.it/parwebcommprep16</td>
<td></td>
</tr>
<tr>
<td>Move Out Shipping &amp; Summer Storage</td>
<td>7 pm CST, Wed., April 5, 2017</td>
<td>tulane.it/parwebmoveout16</td>
<td></td>
</tr>
</tbody>
</table>
New Student Orientation
By the time you receive this guide, you are either attending New Student Orientation with your student or you received it after the event. If you could not attend the presentations for parents in person, this guide will help you catch up. By mid-July you can review slides from the parent presentations posted at parents.tulane.edu.

Move-In and Fall Welcome
The next phase of new students’ orientation and transition assistance is Move-In and Fall Welcome. It all begins with Move-In Day, scheduled Friday, August 26, 2016. Plan to move-in, complete errands and help your student get settled before their required meeting at 7 pm. If your schedule permits, stay through Saturday, August 27, so you can see all the pomp and circumstance of the President’s Convocation for New Students, visit the Dean’s Open Houses and mingle with faculty, staff and other parents. Programs for parents end in the late afternoon on Saturday, August 27, so your student can attend the required educational and transition programs on Saturday night and on Sunday, August 28. Classes begin on Monday, August 29. Fall Welcome special events and activities for first year students continue over the next few weeks to integrate them into campus life. Use the links on our Fall Welcome tab at orientation.tulane.edu for a general schedule and descriptions of events. Very detailed, separate schedules for students and parents will be posted online by June and hard copies will be distributed at the residence halls upon your arrival.

Family Weekend
Save this date: October 28-30, 2016. Tulane’s Family Weekend is scheduled the same time as Homecoming and Alumni Reunions, which makes for a very special celebration for students, parents and alumni. Many events are free and open to the entire Tulane community.

Students have a regular class day that Friday, so we have receptions and special offerings just for parents. You may join us for breakfast with James MacLaren, Dean of Newcomb-Tulane College; a Town Hall Meeting with Michael Fitts, Tulane University President and a special event with Dr. James "Dusty" Porter, Vice President for Student Affairs. Mid-day you can catch up with your student for Family Weekend Jazz Brunch in Bruff Commons dining hall. Friday afternoon there will be a lecture series and author talks featuring Tulane faculty, academic center open houses and a Study Abroad presentation.

Students come out in full force for spirited Homecoming activities after classes late Friday afternoon featuring a pep rally, music and more. We’ll end the night with our Third Annual Family Weekend A Cappella Concert featuring our three student groups, Green Envy, THEM and TULA (Tulane University Ladies A Cappella).

The highlight of Saturday will be the tailgating and a concert on the LBC quad before the Homecoming football game against Southern Methodist University in Yulman Stadium. On Sunday we keep our formal programming pretty light so you can enjoy exploring campus and the city with your student at your own pace.

The online registration for ticketed events like the football game will open in August. To see detailed schedules, program descriptions and the link to register, visit parents.tulane.edu.

“The programming for parents at New Student Orientation was informative and helpful. Everyone was warm and welcoming and made me feel a part of the Tulane community right away. In addition, I came away with contact numbers from several parents I met over the two days. My son had an equally good experience. I think he was surprised to hear that I had as good a time as he did!”

Mindy Blum, parent of Noah (B ’19)
Commencement
While you may not need to think about it for a few years, Commencement every May is another big weekend for families. Tulane’s Unified Commencement Ceremony is a one-of-a-kind celebration that combines university and New Orleans traditions to honor our graduating students. If you really like to plan ahead, check out tulane.edu/grads for more information and note these Commencement dates for future years: May 20, 2017; May 19, 2018; May 18, 2019; May 16, 2020. Every spring Tulane Parent Programs offers a webinar on “Commencement Preparation” to help you plan your visit.

Travel Resources
When you’re planning to visit your student, keep these resources and instructions in mind. You can find links to campus maps and all the suggestions below in the Travel Resources section of parents.tulane.edu.

Lodging
Use our Tulane Travel Portal to find the most advantageous rates at New Orleans hotels, motels, or bed & breakfast inns. The “Visit Tulane” link on the portal opens to show several local and national partners that will assist you in arranging your stay in New Orleans. Those locations in the neighborhoods of Uptown, Carrollton and the Garden District are the closest proximity to campus, however the French Quarter, CBD and Mid-City neighborhoods offer added culture to your trip as well. The interactive map on the Travel Portal will show you the distance from campus of each hotel.

Ground Transportation
Among the many options at the Louis Armstrong New Orleans International Airport, the Airport Shuttle company offers convenient and economical transportation to and from campus. There is a shuttle stop right on campus at the corner of Willow Street and Janet Yulman Way beside the PJ’s Coffee shop. Make your reservation using the special link on our website and $2 of every reservation will go to support student events on campus.

For rental cars, please take advantage of Tulane’s corporate discount with Enterprise Rent-a-Car, use Corporate ID #14NO742, Password: TUL.

Parking
For New Student Orientation and Move-In, a temporary online permit for designated areas will be available from those websites a few weeks prior to the event. For Family Weekend, parking instructions will be included in the online schedule details closer to the event. For other visits during weekdays, you may purchase day use permits from the Parking Services Office on the 1st floor of the Diboll Complex, building 103 on the campus map. Whatever you do, DON’T park in any spot marked “Reserved” at any time (even weekends, holidays and university breaks) because you’ll get a ticket and your car could be booted.

Things to do in and around New Orleans
There is so much to do in our unique wonderful city that the choices can be overwhelming! Use the curated list of New Orleans tours, historic sites, cultural attractions and recreational activities we’ve used for Tulane students’ social activities, field trips and EXPLORE programs as a place to start. We also like these comprehensive websites: www.nola.com and www.neworleansonline.com.
Even though your student will become more independent and your role will change from being more of a manager to a supporter, that role is still an important one to play. We welcome your partnership with us in inspiring your student’s success at Tulane. There are many specific ways you can be involved at Tulane, including several you can do ‘virtually’ online and at home.

**Stay connected**
There are several ways parents can easily and conveniently stay connected with Tulane electronically. Stay up-to-date on the latest Tulane news by subscribing to the “New Wave” e-newsletter at tulane.edu/news/newwave. You’ll enjoy the short articles on everything from students’ involvement in the local community, novel activities in dynamic courses or a faculty member’s noteworthy discoveries. Each week, Tulane President Mike Fitts sends a newsletter to the Tulane community entitled “The View from Gibson,” that covers important university priorities, news and events as well as some personal anecdotes and reflections. If you would like to receive these messages, subscribe at tulane.edu/administration/president/view/subscribe.cfm. All incoming students’ parents are automatically added to the “Parents as Partners” e-newsletter sent by the Office of Parent Programs.

**Become a Pelican Partner**
Pelican Partners are experienced Tulane parents who agree to serve as email resources for other Tulane parents. To volunteer to be a Pelican Partner, please email parents@tulane.edu with ‘New Pelican Partner’ in the subject line. We’ll send you information about the volunteer registration and orientation the when we launch the next cycle of partners. For more information contact Penny Wyatt, Director of Parent Programs, wyatt@tulane.edu, 504.247.1898.

**Assist with career planning**
One of the best career resources that we can offer students is access to the vast network of successful Tulane alumni and parents. You can participate in a number of ways, from serving as a mentor to a student interested in your industry, to offering an internship or externship at your company, to participating in one of our career programs on campus or in your city. To find out more, please contact Byron Kantrow, bkantrout@tulane.edu.

**Attend local Tulane events**
Since parents are part of the Tulane family, we would love to see you at local events, which range from faculty lectures to crawfish boils! There are over 60 active clubs that span across the globe and each year over 15,000 Tualians participate in alumni events. Find out what’s happening in your city at tulane.edu/alumni/club/index.cfm.

**Host Tulane events in your hometown**
Throughout the year, we have opportunities for hosting events – from small gatherings for new parents or prospective families to larger receptions featuring academic administrators. If you are interested in hosting an event for other Tulane parents in your area, contact Jenni Daniel, Director of Development for Parent Programs, jdaniel9@tulane.edu, 504-247-1651.

**Recruit prospective students**
The Office of Undergraduate Admission welcomes parents of current and graduated Tulane students to participate in the Alumni and Parent Admission Committee (APAC). If you are interested in receiving information about admission events in your area, please complete the APAC registration form at admission.tulane.edu/foralumni or contact Lindsey Hoyt, Admission Counselor, lhoyt1@tulane.edu, for more information. Once you register, we will reach out to you at the beginning of each semester with more information about events for prospective students scheduled in your area.

**Support the Tulane Fund**
The annual gifts of parents create extraordinary opportunities for undergraduate students. You can make an immediate impact on your student’s Tulane experience, from career services to study abroad programs. Your support plays a meaningful role in providing your student with a college experience available only at Tulane, only in New Orleans. To make a gift, visit giving.tulane.edu/parents or call (888) 265-7576.

Helene and Ronnie Sheena, parents of two Tulane students, Michelle (SE’16) and Brittney SE’19), are dedicated alumni and volunteers with the Office of Undergraduate Admission.

“The legacy of volunteering is not limited to undergraduates at Tulane. As a parent, I have really enjoyed sharing my love of Tulane at admissions events on and off campus. Getting involved gives you a great perspective of what is happening today, as well as what is planned for the future.”
# 2016-2017 Dates and Deadlines to Remember

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 30, 2016</td>
<td>Residence hall building and roommate preference deadline</td>
</tr>
<tr>
<td></td>
<td>(Students submit preferences through the Housing Portal system using their Gibson Online login information)</td>
</tr>
<tr>
<td>July 15, 2016</td>
<td>Immunization form and records deadline</td>
</tr>
<tr>
<td>July 24, 2016</td>
<td>Last day to change Meal Plan for Fall 2016 Semester</td>
</tr>
<tr>
<td>August 22, 2016</td>
<td>Deadline to complete Wellness Courses online</td>
</tr>
<tr>
<td>August 26, 2016</td>
<td>Move-in Day for New Students &amp; Fall Welcome begins</td>
</tr>
<tr>
<td>August 29, 2016</td>
<td>Classes begin for fall semester</td>
</tr>
<tr>
<td>August 31, 2016</td>
<td>Fall tuition bill due</td>
</tr>
<tr>
<td>September 5, 2016</td>
<td>Labor Day – no classes</td>
</tr>
<tr>
<td>September 9, 2016</td>
<td>Deadline to waive the university-sponsored health insurance plan</td>
</tr>
<tr>
<td>October 12, 2016</td>
<td>Yom Kippur – no classes</td>
</tr>
<tr>
<td>October 13-16, 2016</td>
<td>Fall Break – no classes</td>
</tr>
<tr>
<td>October 28-30, 2016</td>
<td>Homecoming &amp; Family Weekend</td>
</tr>
<tr>
<td>November 23-27, 2016</td>
<td>Thanksgiving Break – no classes Wednesday - Sunday</td>
</tr>
<tr>
<td>December 9, 2016</td>
<td>Last day of class for the fall semester</td>
</tr>
<tr>
<td>December 12-20, 2016</td>
<td>Final exams</td>
</tr>
<tr>
<td>December 21, 2016</td>
<td>All residence halls close for winter break</td>
</tr>
<tr>
<td>January 5, 2017, 5 p.m.</td>
<td>Deadline to register online to participate in sorority recruitment</td>
</tr>
<tr>
<td>January 9, 2017, 5 p.m.</td>
<td>Residence halls open for pre-registered participants in sorority recruitment</td>
</tr>
<tr>
<td>January 15, 2017, 1 p.m.</td>
<td>All residence halls open for spring semester</td>
</tr>
<tr>
<td>January 16, 2017</td>
<td>Martin Luther King Holiday – no classes</td>
</tr>
<tr>
<td>January 17, 2017</td>
<td>Classes resume for spring semester</td>
</tr>
<tr>
<td>January 31, 2017</td>
<td>Spring tuition bill due</td>
</tr>
<tr>
<td>February 27-28, 2017</td>
<td>Mardi Gras Break – no classes</td>
</tr>
<tr>
<td>March 26-April 2, 2017</td>
<td>Spring Break– no classes</td>
</tr>
<tr>
<td>April 14-17, 2017</td>
<td>Easter Break</td>
</tr>
<tr>
<td>May 2, 2017</td>
<td>Last day of class for the spring semester</td>
</tr>
<tr>
<td>May 5-13, 2017</td>
<td>Final exam week</td>
</tr>
<tr>
<td>May 14, 2017</td>
<td>All residence halls close for summer</td>
</tr>
</tbody>
</table>

**IMPORTANT REMINDER:** Don’t book your student’s return flights home for winter and summer break until after the *last day to add courses* so you know final exam schedules are definite.

*last day to add courses:  
  - **September 9, 2016** for fall semester  
  - **January 27, 2017** for spring semester

Visit [tulane.edu/academic_calendars/academic_calendars](http://tulane.edu/academic_calendars/academic_calendars) for updates on Fall 2016 and Spring 2017.
How to help your new student prepare for starting the first year at Tulane

Over the summer, please encourage your student to:

**Review** the spiral-bound New Student Orientation guide carefully, especially the insert with instructions for academic advising and online course registration and the “Dates and Deadlines” list in the “Resources” section. The guide also has transition guidance, planning and preparation information and an interesting overview of traditions students experience through the year at Tulane.

**Read** all the “Navigator” e-newsletter sent on the 1st and 15th June – August to stay on track. The “Navigators” contain notice of upcoming deadlines, descriptions of Fall Welcome programs and advice on preparing for the move to campus.

**Monitor** their Tulane e-mail account. The university considers e-mail the official way to communicate with students. Students are held responsible for the information, instructions and requirements communicated via email. Many campus departments will send important information over the summer so students must read everything carefully.

**Keep up** with the New Student Checklist. The checklist below is printed in the students’ [New Student Orientation Guidebook](https://tulane.edu/studentaffairs/oreintation/first-year-resources/first-year-checklist.cfm) and is also available online at tulane.edu/studentaffairs/oreintation/first-year-resources/first-year-checklist.cfm with embedded hyperlinks to required forms and more helpful details. You’ll also find a link to download a printable pdf of the checklist. Refer to it often as you help your student stay on track with all the planning and preparation tasks.

### Tulane University New Student Checklist

#### Throughout The Summer

- Check your Tulane email regularly. The Navigator e-newsletters come out every two weeks throughout the summer beginning mid-May!
- Read this year’s Reading Project book, * Asking for It* by Kate Harding. Watch your Tulane email for more information on accessing the e-book via Howard-Tilton Memorial Library.
- Connect with your classmates on the Class of 2020 Facebook page.
- Register for the Class of 2020 Mississippi Riverboat Dinner Cruise. This must-do event during Fall Welcome will be held on Friday evening, September 2. Register at riptide.me/Sg. Spaces are limited.
- Through June 30: Log into the Housing Portal system to submit your roommate and building preferences. You may wish to wait until after attending New Student Orientation to complete this information. [Use your Gibson Online username and password].
- Set up your OrgSync profile through Gibson Online to check out campus organizations and learn more about different ways to get involved.
- Add an authorized user (your parent or guardian) to view your Accounts Receivable (student account) and grant access to eBills, recent account activity, and electronic payment options. Visit pandora.tcs.tulane.edu/acctrec for information.
- Discuss with your family completing the Authorization to Release Educational Records form to grant your parent or guardian access to your educational records.
- Download Microsoft Office 365 (Word, Excel, PowerPoint, One Note and 1 terabyte of storage space) for FREE for your laptop or PC. Students have access to all software and storage for FREE as long as they are enrolled at Tulane. Visit riptide.me/Office365 for installation instructions.
- May 30 – August 5: Sign up to get matched with an upper class mentor through the Peer Ambassador Program sponsored by THE O (the Office of Multicultural Affairs and the Office for Gender and Sexual Diversity). Apply at orgsync.com/90506/forms/188842.
June:
- Request any needed accommodations and submit documentation with the Goldman Center for Student Accessibility via accessibility.tulane.edu.
- June 30: Deadline to submit your roommate and building preferences through the Housing Portal system. [Use your Gibson Online login information].
- June 30: Make changes to your class schedule beginning today through Gibson Online. Consult with your advisor if you have specific questions about courses.

July:
- July 15: Deadline to submit your immunization forms and records to the Student Health Center via the Student Health Portal. Visit wavehealth.tulane.edu for more information.
- July 15: Deadline to submit your info and class photo for the 2016 Tulane University New Student Book. Visit www.maincampuspublications.com/tulane for additional information.
- Check your Tulane email for instructions on completing the two wellness education courses. You have until August 22 to finish these required online courses.
- July 24: Deadline to sign up for your mail plan. Visit diningservices.tulane.edu/plans.
- July 25: Check your Tulane email this week for your housing assignment from Housing and Residence Life. You will also receive information regarding your move-in time and move-in instructions.
- Consider ordering your textbooks through Gibson Online from the Barnes & Noble campus university bookstore.

August:
- Download the Tulane University Fall Welcome App from the App Store.
- Review the Helpful Hints for Move-In Day and Move-In Checklist.
- Print your Parking Permit for Move-In Weekend and review the Move-In Traffic Circulation Map.
- Review the above at tulane.edu/studentaffairs/housing/new-students/getting-here-checking-in.cfm.
- Check your mail at your permanent home address the first week of August for your campus mailbox number and shipping labels and instructions. You’ll also receive an email at your Tulane email address with this information.
- August 1: Deadline to submit your final high school transcript to the Office of Undergraduate Admission.
- August 5: Deadline to sign up for The O Peer Ambassador Program.
- Ship any needed items to campus using the labels and instructions from Mail Services.
- If you’re applying for an on-campus job, review the list of required documentation to complete your I-9 verification and make sure you bring to campus to avoid any delays with job placement.
- August 22: Deadline to complete the online wellness education courses (mental health, sexual violence and alcohol modules).
- August 26: Arrive to campus for Move-In Day. Unpack, get settled, and join your classmates that evening for our kick-off to Fall Welcome!
- August 31: Fall Tuition Bill Due

September:
- September 9: Deadline to waive or decline the mandatory student health insurance. Visit tulane.edu/health/quicklinks/insurance.cfm for more information.
Academic Advisors are here to help students during this transition to develop their academic interests and to locate resources they need to succeed. We encourage parents and families to keep open lines of communication to students as well, engaging in conversation about their interests, what they are learning, and new experiences they might wish to share. We all want to work together to help students make good decisions and grow as individuals. For more information, parents can consult the annual Academic Advising Center Family Guide (tulane.edu/advising/upload/Family-Guide.pdf) or the Parents section on our webpage (tulane.edu/advising/parents/parents.cfm).

Undergraduate Colleges

Newcomb-Tulane College
Robert C. Cudd Hall
504-865-5279
tulane.edu/college

Newcomb-Tulane College is the academic home of all full-time undergraduates. The college provides academic services for students including academic advising, honors, study abroad, and the TIDES first year seminars. (See the separate entries in this section for more detail.) The college also offers funding opportunities for student research, projects, travel, and internships. Every year the college presents a variety of cocurricular programs including:

- **Tulane Reading Project**, a shared intellectual experience for the entering first-year class through the reading and discussion of a selected book, highlighted by the Kylene and Bradley Beers Keynote Lecture;

- **Crossroads Colloquium**, a forum for interdisciplinary conversation on issues of relevance to both humanities and sciences;

- **John J. Witmeyer III Dean's Colloquium**, a series which invites distinguished alumni back to campus to discuss their careers and professions; and

- **Lagniappe**, a program that introduces students to the unique music and culture of New Orleans with a concert by legendary jazz musician and educator Ellis Marsalis, as well as the Jazz at the Rat series of informal concerts featuring outstanding New Orleans musicians, accompanied by students and faculty from Tulane's Jazz Studies program.

Academic Schools

Academic departments (theatre, political science, biomedical engineering) are each housed in one of the five undergraduate schools.

Once a student declares a major in their sophomore year, they will also be part of one of the following schools:

School of Architecture
303 Richardson Memorial Hall
504-314-2361
architecture.tulane.edu

School of Public Health and Tropical Medicine
1440 Canal Street, Suite 2400
(Downtown Campus)
504-988-5387
sph.tulane.edu

School of Liberal Arts
102 Newcomb Hall
504-865-5225
tulane.edu/liberal-arts

A.B. Freeman School of Business
440 Goldring/Woldenberg Hall I
504-865-5407
freeman.tulane.edu

School of Science and Engineering
201 Boggs Center
504-865-5764
tulane.edu/sse
Career Advisors are available to assist students in the internship and job search process, career plan and major selection and help with Graduate and Professional School application. Services include developing a resume and cover letter, interviewing and networking skills, one on one appointments, and employer related events. Several schools, such as the A.B. Freeman School of Business, have services geared specifically toward those students in a declared major. A Career Development Class is also available for freshmen-seniors designed specifically for each classification. If your student needs assistance in navigating their interests or career options, this is a great place for them to find guidance and support.

Tulane parents Susan and Jeffrey Zimmer have been leaders in the creation of our career development course “Majors, Internships, and Jobs.” Jeffrey has also offered summer internships to students at his company.

“We have been very pleased to have had three Tulane students as interns for our REIT management company in the last few years. They all arrived with a breadth of education that enabled them to become useful to others in our operations in a short period of time. They all delivered on multiple levels and brought great youthful energy to our office environment. We truly encourage other employers to consider hiring Tulane undergraduates as interns.”

Honors Program
105 Hebert Hall
504-865-5517
honors.tulane.edu

The Honors Program at Tulane offers academically gifted and intellectually curious students of all academic majors unique opportunities for immersion in multi-disciplinary scholarship. The Program focuses on all aspects of the undergraduate experience—curricular, residential, and co-curricular—to create a sense of community among this academically ambitious cohort. To enroll in the Honors Program, students must take one of the following courses in Fall 2016: COLQ 1010, Honors Great Books Colloquium: “How Should One Live?” or COLQ 1020/1025, Honors Colloquium: “Ways to Know.” Either course will satisfy the Freshman TIDES requirement.

Study Abroad
6901 Willow Street
504-865-5339
studyabroad.tulane.edu

The Office of Study Abroad oversees a diverse portfolio of yearlong and semester study abroad options for Newcomb-Tulane College. Over 80 study abroad programs in 30 countries throughout Africa, Asia, Australia, Europe, Latin America and the Middle East are available to qualified undergraduates. We partner with Tulane faculty, top universities and study abroad organizations to make the highest quality overseas educational experiences available to Newcomb-Tulane students. We also oversee a portfolio of summer programs around the world. Students are encouraged to make an appointment with a study abroad adviser early in the sophomore year to discuss their interests and make plans.
options and qualifications for yearlong and semester programs of interest. Freshmen through seniors may participate in summer programs. Students can make an appointment with The Office of Study Abroad summer coordinator.

Alan and Donna Weakland’s daughter, Devin (LA ’15), had such positive experiences studying abroad they decided to support a study abroad scholarship.

“Our daughter Devin’s semester abroad in Amsterdam was a truly transformative experience for her. She has always enjoyed travel, but spending several months studying abroad allowed her to become fully immersed in the culture and to become even more confident in her ability to be successful in new and different environments. We were very pleased to be able to help other students participate in these programs and enjoy their many benefits.”

TIDES
201 Robert C. Cudd Hall
504-865-5678
tulane.edu/college/tides

The TIDES Program (Tulane InterDisciplinary Experience Seminars) is our distinctive seminar program for all first year students at Tulane University. TIDES are designed to provide quality interactions with some of our most distinguished faculty, active learning, intellectual challenges, social co-curricular activities and the opportunity to meet fellow students with similar interests. In addition to the classes themselves, TIDES often include invited guest speakers, films, field trips, social events, and electronic bulletin boards, which all tie in with the TIDES topic.

Participation in these group activities help students get to know their professor and classmates through more casual and social interaction, as well as aid the student in learning more about their new home at Tulane and New Orleans.

Tulane Academic Success Center
Science and Engineering Lab Complex, 1st Floor and Diboll Complex
504-865-5103
success.tulane.edu

The Tulane Academic Success Center offers comprehensive support through success coaching, tutoring, supplemental instruction, and peer education. Our staff can assist students in the areas of academic, personal and professional development. Topic areas include academic and life skills such as time management, organization, study skills, test taking strategies, decision-making, stress management, wellness and goal-setting. In addition, our website includes academic resources, self-assessments and information tailored specifically to students and parents. We work with a neurodiverse student population to develop or enhance skills needed to achieve success at Tulane and beyond. If you feel your student could benefit specifically from Success Coaching, it’s important to begin the process prior to the start of classes in August. Student applications and parent nomination forms can be found on the website success.tulane.edu.

Tulane parents Hilary and Peter Blum recognized the benefits of success coaching for their son and helped create the peer education program at the Tulane Academic Success Center.

“We felt it was important to start a program that catered to students, both academically and socially, who were struggling and could not find a consistent channel to fulfill this need. The Success Center is structured to help students succeed in all areas that may be causing them frustration, not limited to solely academic issues.”
community health providers, including Tulane Hospital, Ochsner Hospital System, Touro, and East Jefferson Hospitals.

Many mental health providers in New Orleans do not accept 3rd party insurance, with the exception of the Tulane Student Health Insurance Plan. The Student Health Insurance Plan covers unlimited visits with referred local mental health providers.

The University-Sponsored Student Health Insurance Plan is a platinum-level insurance plan that is compliant with the Affordable Care Act. It covers the cost of medical supplies, procedures, laboratory tests, and physical examinations. The Student Plan also offers assistance resolving billing issues, both on-campus and with New Orleans community providers.

If you do not enroll or complete the online waiver, you will be automatically enrolled in the University-Sponsored Student Health Insurance Plan. The insurance premium will be billed through Accounts Receivable.

Students will receive an email notification when Open Enrollment becomes available. Students will then complete their enrollment in the University-Sponsored Student Health Insurance Plan or submit proof of comparable coverage online at wavehealth.tulane.edu.

The University-Sponsored Student Health Insurance Plan is United Healthcare Student Resources and the policy duration is from August 19th until August 18th of the following year. For additional information, contact the Student Health Insurance Office at (504) 865-5256 or email us at healthins@tulane.edu.

Student Health Center
504-865-5255
tulane.edu/health
Tulane University Health Services enhances learning and student success with comprehensive, accessible and compassionate healthcare services to all Tulane students. Our campus community trusts and depends on us for high-quality medical and mental health care and innovative public health leadership that contributes to a campus that promotes health, safety and wellness through inclusive, quality public health practice. Health Clinics include: Allergy, Immunizations, Primary Care, Travel, and Women’s and Men’s Health.
In addition, Tulane University Health Services also provides pharmacy, laboratory and emergency (Tulane EMS) services.

Immunizations

The State of Louisiana required all students entering college in Louisiana to provide documentation of the following immunizations: Measles, Mumps, Rubella Vaccine (MMR), Tetanus-Diphtheria-Pertussis Vaccine (Tdap), and the Meningococcal or Meningitis Vaccine. Additionally, all students must complete Tuberculosis (TB) Screening. The Student Health Center offers all of the listed immunizations and the TB skin test. The Proof of Immunization & TB screening forms are available on the Student Health Center website. Our paperless system required students to enter dates of vaccines and upload their forms for verification on our Online Student Health Portal at selfcare.tulane.edu.

Pharmacy

The Tulane Student Health Pharmacy strives to give the highest quality medication care for all patients with convenience for students and reasonable prices. In addition to filling prescriptions from Campus Health physicians and nurse practitioners, the pharmacy also fills prescriptions from outside providers, including both local and out-of-town practitioners. We will also contact other pharmacies to transfer prescriptions from other drug stores to our location for your convenience. Students must present a Tulane Splash Card to have prescriptions filled at the pharmacy and must show state or federal ID for pickup. The pharmacy accepts credit cards (with the exception of American Express) and charges to accounts receivable. In addition, we now accept most 3rd party insurances and will assist you with any insurance claims forms, as well as provide detailed receipts for reimbursement from your insurance companies.

Counseling and Psychological Services (CAPS)

Science & Engineering Lab Complex, 1st Floor
504-314-2227
tulane.edu/health/counseling-and-psychological-services.cfm

Counseling and Psychological Services, or CAPS, is available to assist Tulane students with many of their personal concerns so that they can meet the daily challenges of student life. Being in college or graduate school entails many changes and challenges: leaving home, choosing majors, negotiating intimate relationships, and moving on when graduation approaches. It is natural for people to want to talk with someone about these complex developmental issues. And, of course, other students may have additional concerns such as depression, anxiety, eating concerns, self-esteem issues, sexuality, family illnesses, and so one. The Tulane CAPS staff is sensitive to the broad range of concerns that students have. Counseling services are provided by psychologists, psychiatrists, social workers, and other mental health professionals right here on campus.

CAPS offers a range of confidential and/or private services to Tulane students including individual, group, or psychiatric services, as well as alcohol and drug assessments/counseling. For the Tulane community, we also offer various outreach events, organizational consulting, crisis management and more.

theWELL

Reily Center, Suite 115
504-314-7400
wellness.tulane.edu
whp@tulane.edu

The Center for Wellness and Health Promotion (theWELL) is devoted to engaging students in the work of creating a healthier campus, building individual capacity for health, and reducing barriers to wellness. Grounded in our mission, we seek to facilitate student flourishing and build capacity for a healthy and mindful Tulane campus though multiple approaches. Guiding our actions at theWELL is the belief that health, learning, and social justice are inextricably linked, and that health transcends individual factors and includes cultural, institutional, socioeconomic, and political influences.

theWELL offers a variety of services and resources to support the health and wellness of Tulane students, focusing on mental health promotion, substance abuse prevention, tobacco cessation, and sexual violence prevention, and sexual health promotion. theWELL approaches behavior change through many avenues, from individual interventions to community-based culture change initiatives and works closely with many other departments to reach out to students.
The Department of Campus Recreation has a long and rich history of serving the Tulane University community. Our programs and services are among the most popular and participated in on campus. Engaging over 7,000 students annually, programs include Intramural Sports, Club Sports, Fitness and Wellness, Instructional Programs, Aquatics and Outdoor Recreation. The facilities managed by Campus Recreation include the 156,000 square foot Reily Student Recreation Center, two outdoor tennis courts, a synthetic turf field and four university quads. Leadership and management of the facilities and programs is provided by a full time professional staff of 23 and a part-time student staff of approximately 200, which makes Campus Recreation one of the largest student employers on campus.

**Aquatics**
Students enjoy swimming laps in our Olympic-sized indoor pool or relaxing on the sun deck and cooling off in our seasonal Outdoor Social Pool. The Aquatics program offers year round swimming lessons, SCUBA certification courses and many entertaining recreational events throughout the year.

**Club & Intramural Sports**
Club and Intramural Sports offer a wide range of opportunities for students to participate in individual or team sports. Club Sports tend to attract students with competitive experience in a sport or a desire to learn and compete in a new sport. Clubs receive funding and may travel to compete in local, regional or national events. This is a great option for a student who has a sport they would like to continue in college without participating in Intercollegiate Athletics. Intramural Sports allow groups of students to informally participate in seasonal sports as a team or individual. Leagues are made up of Tulane Students and are a great way for students to meet new people and get a fun workout at the same time. Many residence hall floors, sororities and fraternities participate in an effort to build relationships.

**Group Fitness & Personal Training**
The Reily Student Recreation Center offers more than 60 free group exercise classes each week. Powered by high-energy music, challenging exercises, and motivated instructors, group classes are designed to make fitness goals easily attainable by providing a fun and energizing workout. The personal training program offers many options and packages with various fee scales for students who need new workout ideas, inspiration, or extra motivation.

**Outdoor Adventures**
Students can venture out of the city, explore the Gulf-South region and discover new skills. This program is a great way for students to build relationships and a 'must-do' for new students. Even if your student does not like camping, canoeing, or hiking there is something for everyone, including visiting local attractions as a group. Want to give your student a great gift? Consider booking one of the fall or spring break trips as a surprise!

**Informal Rec**
Students frequently opt to guide their own recreational and fitness activities. The Reily Center offers an indoor track, five basketball courts, a 7,000 square foot weight room, an indoor Olympic sized pool, two tennis courts, four racquetball courts, abundant cardio equipment, and multi-purpose studio spaces. Other recreational areas such as our game room, outdoor pool and sundeck provide a space for students to meet, relax and unwind. All of this is available at all times the Reily Center is open and at no additional cost to students.
Fraternity and Sorority Programs
Lavin-Bernick Center, Garden Level, Suite G02
504-314-2160
greek.tulane.edu

The Office of Fraternities & Sororities Programs is responsible for advising every aspect of Greek Life: the councils and the chapter leadership, as well as creating educational, risk management, and leadership programming opportunities. OFSP works with the (inter)national headquarters of each organization to reduce risk, enhance programs, and ensure the advancement of fraternity and sorority life on Tulane University campus. New students will be eligible to participate in sorority or fraternity recruitment in the spring semester, provided they earn 12 credit hours at Tulane and maintain a 2.5 cumulative GPA. Please visit the Office of Fraternities & Sororities Programs website for more information.

Housing & Residence Life
Irby Hall, 1st Floor
504-865-5724
housing.tulane.edu

Housing and Residence Life encourages students to be engaged and involved community members. Each residential community has a Resident Director, a master’s level professional, and Resident Advisors (RA) that provide guidance and support for each student during this transition to their new life at Tulane. As a member of the residential community, it is important for each student to understand the Community Living Standards prior to arriving on campus. These standards, as well as detailed information and quick tips about what to bring, renter’s insurance, and much more can be found at housing.tulane.edu.

Orientation
G11 Lavin-Bernick Center, Garden Level
504-865-5180
orientation.tulane.edu

The Office of Orientation welcomes new undergraduate students into the Tulane community and facilitates a successful transition to Tulane through a variety of programs and resources. With the assistance of close to 150 student leaders, who serve new students as they adjust to their new community, the office coordinates New Student Orientation, the EXPLORE Program, and Fall Welcome throughout the summer and beginning of the academic year. The office sends out monthly ‘Navigator’ e-newsletters with upcoming events and important information to help keep students on track throughout their first year. The Office of Orientation is dedicated to promoting student success and helping students learn about the university’s academic expectations and opportunities for learning both in and out of the classroom.

Student Programs
G11 Lavin-Bernick Center, Garden Level
504-865-5141
studentprograms.tulane.edu

The Office of Student Programs supports the more than 200 recognized student organizations on campus by offering training to student leaders, support for programming, and advice for the direction of the group. By joining one of the many student organizations on campus, new students will be instantly connected to a peer group with common interests to enhance their transition to college life. We hope that students will make the most of their college career by getting involved on campus and in the community. Please encourage your student to attend the Student Activities Expo at 5 – 7 pm on Thursday, September 1, 2016 on the LBC Quad.

Additional information can be found by visiting studentprograms.tulane.edu.

“I am forever grateful to the Student Resources & Support Services staff for providing my son with the guidance and safety net he needed to navigate a tragedy. I never anticipated that my son would have to deal with tragedy while at Tulane. Fortunately, the Student Resources & Support Services department stepped in immediately and provided him with the support and tools he needed to remain in school, graduate and succeed in the world!”

Hillary, proud parent of a recent Tulane graduate
Student Resources & Support Service (SRSS)

SRSS encompasses the non-clinical student support functions at Tulane. The Office of Case Management & Victim Support Services, the Office of Student Conduct, and the Goldman Center for Student Accessibility all work collaboratively to ensure that students are able to negotiate the challenges that college life presents. We rely on the community to help identify students who may be struggling or acting in ways that are incongruent with our behavioral expectations. We encourage all students, faculty, staff, parents and external constituents to report concerning behavior using our online form: tulane.edu/concerns. We look forward to partnering with you to support your student while they are attending Tulane.

Case Management & Victim Support Services (CMVSS)
G02 Lavin-Bernick Center, Garden Level
504-314-2160
tulane.edu/studentaffairs/support/cmvss
srss@tulane.edu

While most of your student’s time at Tulane will likely be positive, there may be times when he or she needs additional support. Case Management & Victim Support Services (CMVSS) is a great place to go when you really have no idea where to start. CMVSS provides assistance to students who are struggling academically or personally. We work with students individually to help them navigate university systems and to help resolve a problematic situation. We also work to support any student who has experienced victimization of any type. We have staff members on-call 24/7 365 days a year.

Office of Student Conduct
G02 Lavin-Bernick Center, Garden Level
504-865-5516
tulane.edu/studentaffairs/support/conduct
conduct@tulane.edu

The Office of Student Conduct manages all non-academic misconduct allegations for Tulane students. The goal of the student conduct process is to educate students about appropriate behavior and decision-making while fostering a safe and healthy community in which academic success can occur. We encourage parents to discuss responsible decision-making with students and review Tulane’s expectations for its students, as set forth in the Code of Student Conduct, before they arrive in August.

The Office of Student Conduct hopes that students will keep their parents informed about their lives at Tulane. Federal law, however, prevents the university from notifying parents of conduct violations except when a student under the age of 21 has been found responsible for alcohol or drug use or in cases where the student poses a threat to the health and safety of himself or others. Before we can speak with you about your student’s conduct record, we will need to confirm that your student has a signed FERPA waiver on file. FERPA waivers are available at tulane.edu/parents/upload/FERPArelease091207.pdf.

the O
G04 Lavin-Bernick Center, Garden Level
504-865-5181
oma.tulane.edu

At Tulane University, we understand that it is of vital importance that the greatest diversity of ideas, cultures, perspectives, and modes of inquiry be brought to bear on the issues and ideas of our day. As such, the Office of Multicultural Affairs (OMA), the Office for Gender and Sexual Diversity (OGSD), and Religious Life, known collectively as The O, supports a campus environment characterized by a multiplicity of viewpoints, experiences and cultures. OMS and OGSD provide students of color, lesbian, gay, bisexual, transgender, intersex, queer, questioning, and allied students with advocacy services, mentoring, personal support, and educational, cultural, and social programming that facilitate their adjustment to the university and ability to thrive thereafter. The O also serves as a liaison to Tulane’s religious communities, which offer student opportunities to engage in on-campus spiritual pursuits through worship and community, increase campus-wide religious awareness and understanding, and receive religious counseling. It is our mission to foster an open and vibrant learning environment that welcomes, respects, and appreciates the histories, traditions, and cultures of traditionally under-represented student populations. If you have any questions about multicultural life and or gender and sexual diversity at Tulane University, please call our office or email OMA at oma@tulane.edu or OGSD at ogsd@tulane.edu.
The TUPD mission is to provide leadership, education and services consistent with the values of the university and supportive of the community’s effort to ensure a safe and secure environment. We are all responsible to ensure our valuables are secure and that crime and suspicious incidents are reported in a timely manner. It is imperative that we work together to identify and resolve problems that lead to crime or the fear of crime. We are proud of our certified police officers and support staff. Each is dedicated to providing a campus where individuals can feel safe in their pursuit of education, research, employment and recreation.

TUPD Escorts
TUPD offers a walking safety escort to students who might need to cross campus at night or on their own. Additionally, the university has initiated a virtual safety escort, Rave Guardian. For additional information, visit tulane.edu/police guardian.cfm. Walking safety escorts are available to students by calling 504-865-5381.

Emergency Phone/Blue Lights
Tulane University has a Blue Light system throughout and within the perimeter of the uptown campus. These lights can be easily seen at night and are fitted with an emergency phone. Anyone can simply push the call button to notify TUPD that they need assistance. The response time of a TUPD officer is within 2 minutes.

Crime Alerts
As a service to the Tulane community, the campus and area residents, TUPD provides information on serious crimes committed on or in the vicinity of campus. This information is available on the web or via email. Parents who would like to receive crime alerts via email, may visit the TUPD website and click on “Crime Alerts.”

The Office of Emergency Response oversees the comprehensive ‘all-hazards/threats’ emergency and disaster management planning efforts. Tulane University has a strong all-hazards response plan and is known throughout the world as a leader in the area of emergency preparedness. This plan can be found at: tulane.edu/emergency/preparedness. The best way to deal with emergencies is to plan for them, so we urge parents to help students think through contingencies and response plans in advance.

For the particular possibility of severe weather threats that would necessitate a campus closure and evacuation, Tulane required students to file elements of their planning with two departments:

- Housing and Residence Life: Students need to submit an anticipated location they will use if an evacuation is ordered and detailed emergency contact information on their profile on Housing Web when they submit their residence hall and roommate preferences.
- Emergency Response: All students must file an Emergency Evacuation Plan online at tulane.edu/emergency/preparedness, including name, permanent home address, home phone, personal cell phone number, email and emergency contact’s name, cell number and email address. They will also need to specify their planned evacuation destination and method of transportation. More details about evacuation planning is available at tulane.edu/emergency/preparedness.
Accounts Receivable
504-865-5368
Pandora.tcs.tulane.edu/acctrec/default.asp
The Tulane account will be in your student’s name, and he or she is responsible for the account. Navigating the student bill and managing money are skills that we hope your student will learn. However, we also encourage your student to add you as an authorized user of the account so that you can view the bill and make payments. Your student must initiate your authorized user access; but once granted access, you can view the bill and make payments independent of your student. Please remember that a FERPA release is necessary for parents to have financial conversations with our office about the account. Please visit the web for resources, frequently asked questions, important deadlines, to set-up your online account and to find the FERPA release form.

Financial Aid
205 Science and Engineering Lab Complex
504-865-5723
tulane.edu/financialaid
Every Tulane student has an assigned professional financial aid counselor who is assigned based on the student’s last name. Students are encouraged to contact their counselor with any financial aid questions or concerns throughout the year. The website for the Office of Financial Aid is very comprehensive and has several self-service features, including information about the aid award and federal direct loan program. If you do not find the information you are looking for online, please call the office for further assistance.

Registrar
110 Gibson Hall
504-865-5231
registrar.tulane.edu
registrar@tulane.edu
The Office of the Registrar manages student academic records, degree audits, course registration, transcripts and various academic calendar information. Students will register for classes, check their grades and degree audits, update address information and access other administrative information and services via the web-based portal called Gibson Online. Final exam schedules are available on the Registrar website.

Parents may find the academic calendars available on the website useful for semester break, holiday and travel planning.

Technology Services
ts.tulane.edu
Technical Support and Network Operations Center
504-862-8888
or Toll Free 1-866-276-1428
Live chat and online requests:
tulane.service-now.com
Downtown: 504-988-8888 or ext. 8-888
For assistance with technology on campus, students may visit ts.tulane.edu for news, tips and timely information. Through the website, students can search the Knowledge Base or submit a ticket for assistance to the Technical Support and Network Operations Center. Technology Services also has staff in the Technology Connection store located at 104 Lavin-Bernick Center and in the Learning Commons on the first floor of the Howard-Tilton Memorial Library. Technology staff can assist with password issues, laptop setup and repair, wireless access and software questions. The Technology Connection provides free and fee-based services to students, Monday – Friday.

Workforce Management – Student Employment
200 Broadway Street, Suite 120
504-865-5280
Tulane University departments and off-campus partners advertise student jobs every year. Together they offer a variety of jobs for students with Federal Work Study awards and for those without work-study awards. Please encourage your students to visit the Student Employment website at tulane.edu/wfmo/student-employment/index.cfm to view instructions for new workers, access the Student Employment Handbook, and register on the student job listing service, College Central Network.

Important: All student workers are required to complete the Department of Homeland Security’s form I-9 electronically and present supporting documentation, in original form, at Workforce Management. For information regarding I-9 supporting documentation, please visit uscis.gov/i-9-central/acceptable-documents.
To enrich your campus experience, we collaborate with our vendor partners every day to blend their areas of expertise with the flavors and culture of our region. University Services delivers convenient, quality goods and services to create an environment that encourages academic success, fosters community spirit and broadens the learning experiences at Tulane.

Let University Services be your guide to campus life outside the classroom. On our website, universityservices.tulane.edu, you can set up a meal plan, check dining menus and hours, reserve textbooks, find shuttle bus routes and times, schedule a ride on the Airport Shuttle, upload documents to print at FedEx Office, open a checking account at Whitney Bank, and so much more.

Parents and families can also go to universityservices.tulane.edu to purchase gift cards, add dollars to their student’s Splash Card, get hotel and rental car information for their next visit to New Orleans or help their student navigate and explore the area with vendors such as Enterprise Rent-A-Car and Enterprise CarShare.

universityservices.tulane.edu
Our bookstores have all the required textbooks and supplies for your academic courses, along with a large offering of reference and general interest books. The uptown and downtown bookstores also carry health and beauty aids, convenience store items, and residence hall, apartment and office necessities. Outfit yourself, family and friends with the largest selection of Tulane gear available at the uptown and downtown bookstores as well as the Green Wave Team Shop! The Team Shop specializes in athletic team apparel, so you can find gear for your favorite Tulane sports team. Make purchases or reserve books online by going to universityservices.tulane.edu.

**Uptown Bookstore:**
(504) 865-5913
Lavin-Bernick Center, 1st floor

**Green Wave Team Shop:**
(504) 865-5812
The Wilson Center on Ben Weiner Drive

**Downtown Bookstore:**
(504) 988-5204
Medical School, 1st Floor

Technology Connection is the Tulane University owned and operated store that assists students, faculty and staff with their personal and institutional hardware, software and accessory purchases. Our partnerships and collaboration with university schools, departments and administration allows us to provide you with tailored technology solutions and services to help support your success at Tulane. Technology Connection is an authorized service provider for Apple and Dell, providing warranty and out-of-warranty repairs using original equipment manufacturer parts.

Contact us or visit our convenient campus location in the Lavin-Bernick Center to ask questions, test products from Apple®, Dell and other popular brands or interact with our certified staff to discover the best technology solutions for you.

(504) 862-8059
Lavin-Bernick Center, Suite 104
tcorder@tulane.edu
techconnect.tulane.edu
tulane.techconnect
TUtechConnect

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Whitney Bank is the only full-service branch bank on campus. It offers a variety of products and services such as checking and savings accounts, Certificates of Deposit and safety deposit boxes. The purchase of money orders, cashier’s checks and traveler’s checks as well as wire transfers are available to Whitney customers. For more information or to open an account, please visit the bank.

(504) 619-4172
Lavin-Bernick Center, Suite 103
universityservices.tulane.edu

Uptown Mail Services offers mailbox and package receiving services to all campus residents. It also provides a stamp vending machine and USPS drop box, which are available 24 hours a day.

(504) 865-5709
Bruff Commons, Suite 105
mailbox@tulane.edu
universityservices.tulane.edu

Mail Services at the Tulane University downtown campus is available weekdays, except university holidays, for pick-up of USPS or international mail, as well as postal items requiring signature confirmation.

(504) 988-5299
Tidewater Building, Suite 802
mailbox@tulane.edu

The Tulane community has full access to the FedEx Office (FXO) network of services, including onsite move-in and move-out shipping. Tulane students, faculty and staff can use their Splash Card to pay for copy and print services.

Sign up for a FedEx account to receive information and discounted rates on all FedEx shipping services.

(504) 862-5799
Lavin-Bernick Center, Suite 101
universityservices.tulane.edu
University Shuttles & Transportation
Shuttles & Transportation operates many fixed route shuttles which are your connections between campuses, to the grocery store, movie theater, malls, restaurants and more.

(504) 314-7433
6324 S. Claiborne Avenue
shuttles@tulane.edu
shuttles.tulane.edu
@tushuttles
TulaneShuttles

Enterprise Rent-A-Car
Tulane University and Enterprise Rent-A-Car have an agreement that provides discounted rates to the university community. Students 18 years and older can rent vehicles with a valid driver's license, proof of full-coverage car insurance and a major credit card or debit card. Daily and weekly rentals are available from the Baronne, Carrollton, and Canal Street branches only. They also offer free pick up and drop off.

Baronne: (504) 593-9068
Carrollton: (504) 483-1779
Canal: (504) 522-7900
universityservices.tulane.edu

Provide the appropriate code when renting:
14N1433: For student rentals (age 18–20)
14N0742: Non-business related rentals (leisure)
The required pin is TUL.

Enterprise CarShare
Tulane has partnered with Enterprise to bring the Enterprise CarShare membership-based car sharing program to our community. It allows you to reserve a car by the hour for one all-inclusive price. Vehicles are parked in the uptown Diboll garage, the Freret Garage at Loyola University, the Papillon Apartments located at 1643 Josephine, and downtown at the 1430 Tulane Avenue parking garage.

To sign up for a CarShare membership, go to: universityservices.tulane.edu and click on Enterprise CarShare.

Airport Shuttle, Inc.
Airport Shuttle, Inc. provides a convenient and economical way to get to and from the Louis Armstrong New Orleans International Airport. To make reservations, go to universityservices.tulane.edu and click on the Airport Shuttles link.

Taxi Cabs & Hired Cars
The designated taxi and hired car service zone for requested pick-up/drop-off is at the corner of Willow Street and Janet Yulman Way, in front of PJ’s Coffee.
Campus dining is an essential component to the out-of-classroom experience and helps to build a sense of community.

Tulane University Dining Services creates a complete dining experience, with flexible meal plans and fresh, well-prepared food in a comfortable dining atmosphere. Our certified executive chefs and their culinary staffs cater to the tastes of Tulane’s diverse population while designing menus that incorporate the rich culinary traditions of New Orleans and Louisiana.

To meet the ever-changing dining needs and interests of the Tulane community, Dining Services employs customer satisfaction surveys, town hall meetings, focus groups, comment boards and a Dining Services Advisory Group for feedback and suggestions. Refer to the Dining Services brochure for the full range of meal plan options and campus dining venues or visit diningservices.tulane.edu.

Coca-Cola Company & Refreshment Solutions, Inc.
Stop those anytime cravings by visiting the beverage and snack vending machines that are found in the majority of buildings on campus. Most vending machines are equipped with debit card readers. Refunds for machine malfunctions are handled at the Lavin-Bernick Center, Suite 107. If you need to report a problem with a machine or let someone know the machine is empty, contact us.

Located on the uptown campus, Cleanerama Cleaners offers convenient semester and academic year laundry service packages. Other services include professional dry cleaning and expert clothes repair. They also specialize in cleaning comforters, quilts, pillows and sleeping bags. Cleanerama offers cleaning specials, gift certificates, summer storage and cleaning packages.

PJ’s Coffee & Tea Co.
PJ’s Coffee & Tea Co. is a locally owned and operated enterprise that serves gourmet fresh-brewed coffee, tea and fresh-baked pastries and cakes. PJ’s offers to-go catering, gift cards, coffee by the pound, single serve coffee cups, gift items and has three convenient locations on campus: Percival Stern Hall, Willow Residence Hall and Howard-Tilton Memorial Library.

Splash Card Services
Your Tulane Splash Card is more than your university ID. It’s also your Splash Card debit account, accounts receivable and meal plan card. The Splash Card provides access to residence halls, academic buildings, and athletic events. Maintain a balance in your Splash Card debit account to have purchasing power across campus and at designated off-campus merchants without the need to carry cash or credit cards.

University Services
We encourage you to come by our office, call or email us anytime with questions, comments or suggestions. Your input is always welcome as it can only help us to serve you better.

All services not available on all campuses.

Information provided in this piece is subject to change.

(504) 865-5629
Lavin-Bernick Center, Suite 107
universityservices.tulane.edu
Your Tulane Splash Card is more than your university ID. It is also your Splash Cash card, Accounts Receivable card, Meal Plan card, building access card, library card, computer lab card, printer card, and ticket to Tulane athletic events.

It’s Secure:
If you lose your Splash Card, IMMEDIATELY DEACTIVATE THE LOST CARD. You can do this in person at the Splash Card Office, by telephone, or by logging into GIBSON.TULANE.EDU, selecting Card Services, and clicking the “deactivate” button. This will protect your card from unauthorized use. A replacement card can be purchased for $30.00 from either the uptown or downtown Splash Card Office.
WHAT’S IN YOUR VIRTUAL WALLET?

Accounts Receivable
Currently enrolled full-time students may charge purchases to their Accounts Receivable account. Charging is permitted only at the bookstores, McAlister Market, Le Gourmet, Technology Connection Computer Store, Architecture Digital Lab, Student Health Center/Pharmacy, and the Splash Card office. Accounts Receivable charges are billed to the tuition account, and payment is due at the end of each month.

Splash Cash
Just maintain a balance in your Tulane Splash Cash account and enjoy the convenience of purchasing power all across campus and even at some off-campus businesses without carrying cash, checks or credit cards.

Wavebuck$ On-campus retail dollars that can be spent like cash at any Tulane Dining Services retail location, such as the LBC Food Court, the Drawing Board Café, Le Gourmet, City Diner, PJ’s Coffee & Tea, and our food trucks.

NOLAbuck$ Retail dollars that can be spent like cash at specified off-campus retail locations around New Orleans.

Print Credit Each semester, full-time undergraduate students receive a $25.00 printing allowance for use in the computer labs. This allowance expires if not used within the semester. To supplement their print credit, Splash Cash is the only way to purchase prints.

To see a full list of participating retailers, visit splashcard.tulane.edu

HOW MUCH SPLASH CASH WILL YOUR STUDENT NEED?

Vending:
$1.50 for 20 ounce beverage
$1.50 for snacks/candy
$3.00 x 2 = $6.00 x 15 weeks per semester = $90.00

PJ’s Coffee:
$4.75 average for coffee/pastry
$4.75 x 4 = $19.00 x 15 weeks per semester = $285.00

Off-Campus Merchants:
$30.00 average per week/movie, pizza, sundries, etc.
$30.00 x 15 weeks per semester = $450.00

Miscellaneous Items:
Copies, Computer Printing, Dry Cleaning, Bookstore = $100.00

Average Amount = $925.00

Any balance in your Splash Cash account rolls over semester to semester, year to year.

Wavebuck$ roll over with the purchase of a spring meal plan. Wavebuck$ expire at the end of each spring semester.

Splash Cash deposits via cash or check are accepted during business hours at the Tulane Splash Card office. Discover, AMEX, Visa and Mastercard are also accepted through our website, splashcard.tulane.edu. A nominal convenience fee will apply.

YOUR SPLASH CASH VIRTUAL WALLET IS ACCEPTED AT THESE LOCATIONS:

<table>
<thead>
<tr>
<th>Location</th>
<th>Acct. Rec. Charge</th>
<th>Wavebuck$</th>
<th>NOLAbuck$</th>
<th>Splash Cash</th>
</tr>
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<tbody>
<tr>
<td>Bookstore</td>
<td>●</td>
<td>●</td>
<td>●</td>
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<tr>
<td>Architecture Digital Output Lab</td>
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<tr>
<td>Student Health Center &amp; Pharmacy</td>
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<td>Technology Connection</td>
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<tr>
<td>Le Gourmet</td>
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<tr>
<td>McAlister Market</td>
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<tr>
<td>Bruff Commons Dining Room</td>
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<td>Drawing Board Café</td>
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<tr>
<td>LBC Food Court</td>
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<tr>
<td>Medical School Food Court</td>
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<td>Ironsides Waffles Food Truck</td>
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<td>Pickles in Tidewater</td>
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<td>PJ’s Coffee</td>
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<td>HK NOLA</td>
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<tr>
<td>Athletic Concessions</td>
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<td>Off-Campus Merchants</td>
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<td>Clearerama</td>
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<tr>
<td>Printing</td>
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<tr>
<td>FedEx Office</td>
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<tr>
<td>Vending (most locations)</td>
<td>●</td>
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<td>●</td>
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</tbody>
</table>

SPLASH CARD SERVICES
Lavin-Bernick Center, Suite 107
(504) 865-5629
splashcard.tulane.edu
splashcard@tulane.edu
TU_splashcard
Dear Tulanians:

We believe that campus dining is an essential component to the out-of-classroom experience as it helps create camaraderie and build community among our students.

To create a complete dining experience, we offer flexible meal plans and fresh, well-prepared food served in a comfortable dining atmosphere. We are proud of our award-winning chefs! Chef Tom Beckmann, C.E.C., area manager of Sodexo Dining Services, was honored in 2011 as one of the Best Chefs in Louisiana by the American Culinary Foundation, New Orleans Chapter. The same honor went to District Executive Chef Travis Johnson of Sodexo Dining Services. Also, pastry chef Nicole Honoré was named a Top 25 Chef of Louisiana in 2014 and 2015. These chefs and their culinary staffs cater to the tastes of Tulane’s diverse population while designing menus that incorporate the rich culinary traditions of New Orleans & Louisiana.

We rely on customer satisfaction surveys, town hall meetings, comment boards and our Dining Services Advisory Board to meet the ever-changing dining needs and interests of our students and the Tulane community.

In the following pages, you will see a selection of meal plan options, more than 25 on-campus dining venues and 25 off-campus dining venues tailored to meet anyone’s schedule. Please use this guide as a tool to help you decide which meal plan words best for you. We wish you luck for an exciting academic year and look forward to serving you.

All the best,
Tulane University Dining Services

Tulane University Dining Services is operated by Sodexo Campus Services, the world’s leading food and facility management service company.
Residential

Bruff Commons Dining Room, commonly referred to as Bruff, is centrally located on McAlister Drive and offers a dine-in, all-you-care-to-eat format. Our menus are designed to provide flexibility, variety, and freshness to our diverse student body, while at the same time, incorporating the unique flavors of New Orleans and Louisiana. Although Bruff is designed primarily to meet the dining needs of resident students, there are flexible meal plans for commuter and graduate students as well. Dine at Bruff as often as you wish by selecting the meal plan option that best suits your lifestyle.

Serving traditional New Orleans cuisine, “around the world” dining, burgers, chicken breast and specialty sandwiches on the grill, gourmet pizza and daily soups, Bruff Commons has something for everyone. To enhance the menu, Bruff also features certified gluten-free meals, a hummus bar, a full bakery, Bruff’s Fruit Stand, vegan grain bar, build your own salad bar, Greek yogurt bar and a vegetarian entrée every lunch and dinner.

Our dining staff and student advisory boards design and create themed events to celebrate holidays and the four seasons with special menus and guest chef appearances.

In addition to the Bruff Commons Dining Room, students on meal plans can also take advantage of the Bruff To Go program, available behind Bruff Commons on the Bruff Quad and at the Drawing Board Café (School of Architecture). With a meal plan swipe, students can choose between a hot vegetarian entrée or grab a pre-made sandwich or salad, plus a side dish and beverage. Bruff To Go is available Monday through Thursday, 10:30 am to 8 pm, and Fridays, 10:30 am to 3 pm.

Bruff Commons is a 100% “for here” dining room. Please enjoy all the food you like when you visit.

TAKING FOOD FROM THE BRUFF COMMONS DINING ROOM FOR LATER CONSUMPTION IS NOT ALLOWED.

In association with our next door neighbor, Loyola University, students have the option of eating at Loyola’s Orleans Dining Room with a meal plan swipe or with meal plan retail dollars (Wavebuck$) at other select dining locations.

Roulez Food Truck is Tulane’s newest food truck, created just for uptown campus diners. Use Tulane meal swipes for delicious New Orleans comfort food. For up-to-the minute Roulez locations visit: diningservices.tulane.edu.

Uptown Campus Retail

The LBC Food Court offers a variety of platforms, including Al Fuego Latin American cuisine, Simply-to-Go salads, wraps, fresh fruit and veggies, sandwiches and catering, Wall of Greens salad bar, Pickles New York-style deli, Panera Bread, Southern Tsunami sushi, Freshëns Fresh Food Studio smoothies, crepes and salads, WOW Café & Wingery (voted 2015 Best Wings by Where Y’at Magazine), and Zatarain’s authentic Gulf Coast favorites. The HK NOLA cooler offers a variety of healthy options for students on the move. Some of our favorites include kale salad, campfire sweet potatoes, tuna salad, and their special hummus and avocado sandwich box.

City Diner at Der Rathskeller, affectionately called The Rat, is a fun environment located on the Garden Level of the LBC. It features diner mainstays ranging from omelets, grilled cheese and club sandwiches to other New Orleans classics. ☎ (504) 865-5292

Ironsides Waffles Food Truck, Tulane’s very own street food revolution on wheels celebrates all things waffle. Ironsides waffles are made-to-order with the freshest ingredients. Select from hearty breakfast waffles, New Orleans hot sausage waffles, Nutella and bananas, the classic PB&J and more. For up-to-the-minute Ironsides Waffles locations, visit: diningservices.tulane.edu.

The Drawing Board Café, is the perfect spot for breakfast, lunch and between-class snacks. Featuring wraps, specialty sandwiches, salads, fresh fruit, pastries, breakfast items, snacks and lunches, the Drawing Board Café is appropriately located on the ground level of Richardson Memorial, which houses the School of Architecture. ☎ (504) 865-5295
McAlister Market is located on McAlister Drive in Bruff Commons. It is a one-stop shop for all your convenience needs. The market has a variety of groceries, including fresh fruits, organic soups, chips, hummus, entrees, microwave meals, ice cream, beverages, and health & beauty aids. For those with special dietary needs, kosher and vegan items are also offered.

PJ’s Coffee and Tea has three locations on Tulane’s uptown campus: the Howard-Tilton Memorial Library, the breezeway of Percival Stern Hall and in Willow Residence Hall. PJ’s serves a variety of gourmet, fresh-brewed coffee and teas, soft drinks, juices, and fresh-baked pastries and cakes. PJ’s offers “to-go” catering, gift cards, coffee by the pound, single serve coffee cups and gift items.

Loyola University, in partnership with Tulane University Dining Services, allows reciprocal dining privileges for students on both campuses. Tulane students, faculty and staff are able to use their Wavebuck$ at the following Loyola locations: Orleans Dining Room, HK NOLA, Smoothie King, Slice, Subway, Southern Tsunami Sushi and Original Burger Company.

HK NOLA provides fresh, healthy, and delicious food in a casual setting at 912 Broadway, inside the Tulane Hillel building. Students may use Wavebuck$ to purchase made-to-order breakfast, lunch or dinner meals, drinks from the coffee bar, or pre-made Grab & Go items. HK NOLA is a certified kosher meat kitchen and provides many vegetarian, vegan, and gluten free menu items made fresh every day. HK NOLA provides a unique and wholesome daily dining experience for students on the Kosher meal plan.

Downtown Campus Retail
Sodexo Campus Services operates dining services on both the downtown and uptown campuses; thus you are able to use your dining meal plan dollars in the Medical School Food Court and Pickles.

The Medical School Food Court offers a “Dine Around the World” concept, offering entrees from the Americana Grill, Envuelto authentic Mexican cuisine, Mindful balanced options, Oodles Asian-style dishes, Zatarain’s Gulf Coast favorites, Café Spice Indian cuisine, Harvest Garden fresh salads, Louisiana Sun fresh seasonal fruits, and Cup of Roux homemade soups.

Pickles at Tidewater is an authentic New York-style deli featuring sandwiches crafted with produce sourced from local farms, Boar’s Head meats and cheese, and Susan Spicer Artisan Bread.

Company Kitchen is stocked with a great variety of fresh, nutritious selections featuring crisp salads, fresh sandwiches, dairy products, fruit, yogurt, protein drinks and juices with 24/7 availability.

Off Campus Retail
Tulane Dining Services expanded our dining program to designed off-campus merchants around New Orleans. Students are able to use their NOLAbuck$ at these locations. Check our website regularly for the most up-to-date list at diningservices.tulane.edu.

Boot Pizza, 1039 Broadway Street
Bruno’s Tavern, 7538 Maple Street
Cantina Comida, 7130 Freret Avenue
CC’s Coffee House, 900 Jefferson Avenue
d’Juice Fresh Juice, 8237 Oak Street
Domino’s Pizza, 4938 Freret Street
Favori Deli, 7507 Maple Street
Five Happiness, 3605 S. Carrollton Avenue
Fresco Café and Pizzeria, 7625 Maple Street
Fresh Bar, 6101 Magazine Street
Hungry Howie’s Pizza, 7838 Earhart Boulevard
Jazmine Café, 614 S. Carrollton Avenue
La Madeleine, 601 S. Carrollton Avenue
Liberty Cheesesteaks, 5031 Freret Street
Mellow Mushroom, 8227 Oak Street
O’Henry’s Food & Spirits, 632 S. Carrollton Avenue
Papa John’s Pizza, 3117 Calhoun Street
Pizza Hut, 6223 Claiborne Avenue
Pure Yogurt, 8108 Hampson Street
Robert Fresh Market, 8115 S. Claiborne Avenue
Ted’s Frostop, 3100 Calhoun
Village Coffee & Tea, 5335 Freret Street
Wayfare, 4510 Freret Street
Mr. Choo’s Food Truck

All Locations Accept Splash Cash.
**How Meal Plans Work**

Tulane meal plans allow students flexibility, value and convenience.

The **Unlimited** meal plan offers unlimited meals as well as Wavebuck$ to use on campus and NOLAbuck$ to use at designated off-campus locations. Each **TU** meal plan has a specified number of Bruff meals the student is able to use each week or semester, Wavebuck$ to use on campus, NOLAbuck$ to use off campus, Extra Meals, and Quick Picks. The **Choice** plan offers 50 meals per semester, along with Wavebuck$, NOLAbuck$, Extra Meals, and Quick Picks.

Your Tulane ID (Splash Card) serves as your meal card. When using Bruff To Go, the student will not be allowed to enter the dining room for a two-hour period.

Select meal plans include Quick Picks, which are predetermined meal options at on-campus retail locations that allow you to order, swipe, and go!

A student may purchase additional Wavebuck$, NOLAbuck$, Extra Meals, or Quick Picks with the appropriate meal plan selection.

**Commuter Meal Plan Option**

This flexible retail dollar plan gives the student $600 in Wavebuck$ to spend at any Tulane Dining location on-campus and $25 NOLAbuck$ to spend at any specific off-campus location. Students on this plan also get a $2 discount off the Bruff Commons Dining Room door price. The Commuter meal plan allows the student to purchase additional Wavebuck$ and NOLAbuck$ in $100 increments throughout the fall and spring semesters. Any remaining Wavebuck$ will automatically roll over to the spring semester without the student having to purchase a new meal plan for the spring. If the student chooses to purchase the Commuter meal plan for the spring semester, the cost is only $750. This plan is not available to on-campus students.

**Kosher Meal Plan Option**

The Kosher meal plan provides students with a convenient and delicious option for dining kosher at Tulane. Students who choose this plan will be provided with 15 meals per week from HK NOLA, located in the Tulane Hillel building at 912 Broadway Street. Students choose from five entrée options and a drink every time they receive a kosher meal at HK NOLA. The Kosher meal plan provides 15 meals per week, plus Wavebuck$ to spend at other venues on campus. Students may also use their weekly meals at Bruff Commons Dining Room, Bruff To Go, Bruff To Go in the Drawing Board Café, the Roulez food truck, and the Orleans Room @Loyola.

**What Meal Plan Am I Eligible For?**

<table>
<thead>
<tr>
<th>Plan</th>
<th>Meals</th>
<th>Wavebuck$</th>
<th>NOLAbuck$</th>
<th>Extra Meals</th>
<th>Quick Picks</th>
<th>Base Price</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Year</strong></td>
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<tr>
<td><strong>U Unlimited</strong></td>
<td>Unlimited/semester</td>
<td>$250 or more*</td>
<td>$25 or more+▲</td>
<td>Extra Meals:optional</td>
<td>Quick Picks:optional</td>
<td>$2,950/semester</td>
</tr>
<tr>
<td><strong>TU 15</strong></td>
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<tr>
<td><strong>K Kosher</strong></td>
<td>15/week at HK NOLA</td>
<td></td>
<td>$400 or more*</td>
<td>Extra Meals:optional</td>
<td>Quick Picks:optional</td>
<td>$3,800/semester</td>
</tr>
<tr>
<td><strong>C Commuter</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TU 15</strong></td>
<td>Meals: 15/week</td>
<td>Wavebuck$: $500 or more*</td>
<td>NOLAbuck$: $50 or more+▲</td>
<td>Extra Meals:optional</td>
<td>Quick Picks:optional</td>
<td>$875/year $750 spring semester only</td>
</tr>
</tbody>
</table>

* Wavebuck$ can be added in increments of $100 up to $1000. Each additional $100 in Wavebuck$ increases the base price of the plan by $100.
+ NOLAbuck$ can be added in increments of $25 up to $500. Each additional $25 in NOLAbuck$ increases the base price of the plan by $25.
▲ Students not required to purchase NOLAbuck$. Please contact Splash Card and Dining Services office for more details.
● Student is not required to add Wavebuck$ or NOLAbuck$, but minimum purchase is $200 for Wavebuck$ and $100 for NOLAbuck$.
◆ Student is not required to add extra meals, but minimum purchase is $80 for 10 meals.
▼ Student is not required to add Quick Picks, but minimum purchase is $100 for 10 meals.
Meal plan purchases may be subject to taxes.

**What does it all mean?**

- Meals can be used at Bruff Commons Dining Room, Bruff-To-Go, Bruff-To-Go in the Drawing Board Cafe, the Roulez food truck, and the Orleans Room.
- Wavebuck$ are on-campus retail dollars that can be spent like cash at any Tulane Dining Services retail location, such as the LBC Food Court, the Drawing Board Cafe, Le Gourmet, City Diner, PJ’s Coffee & Tea, and our food trucks.
- NOLAbuck$ can be spent like cash at specified off-campus retail locations around New Orleans. Check diningservices.tulane.edu for a complete list of these locations.
- Extra Meals are meals that allow you to treat a guest or yourself at Bruff Commons Dining Room, Bruff-To-Go, Bruff-To-Go in the Drawing Board Café, the Roulez food truck, and the Orleans Room.
- Quick Picks are predetermined meal options at select locations in the LBC.

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* Student is not required to purchase NOLAbuck$. Please contact Splash Card and Dining Services office for more details.
● Student is not required to add Wavebuck$ or NOLAbuck$, but minimum purchase is $200 for Wavebuck$ and $100 for NOLAbuck$.
◆ Student is not required to add extra meals, but minimum purchase is $80 for 10 meals.
▼ Student is not required to add Quick Picks, but minimum purchase is $100 for 10 meals.
Meal plan purchases may be subject to taxes.
Who is required to buy a meal plan?

All first-year and second-year students are required to participate in a meal plan for the entire academic year. All first-year students living in university residence halls are required to take a designated first-year meal plan. All second-year students living in university residence halls are required to enroll in a designated second-year meal plan. All first-year and second-year off-campus students are required to take, at minimum, the Commuter meal plan.

I have special dietary needs. Do you have anything I can eat?

Whether you are a vegetarian, vegan, observe kosher dietary laws, or have other dietary requirements, Tulane University Dining Services can help make sure you always have something to eat. If you require special assistance, please stop by the Splash Card and Dining & Vending Services office in 107 LBC, and we will be happy to coordinate a meeting with the Bruff Commons management team and the Student Health Center to support your dietary needs.

What are Wavebuck$ and how do I use them?

Wavebuck$ are on-campus retail dollars built into the various meal plans. For example, if you purchase the Unlimited meal plan, your Splash Card is credited with $250 in Wavebuck$ per semester to spend at any Tulane University Dining Services retail location, such as the LBC Food Court, the Drawing Board Café, Le Gourmet, City Diner, PJ's Coffee & Tea, Roulez Food Truck, and Ironsides Waffles Food Truck. When purchasing a meal plan, Wavebuck$ can be added in increments of $100 up to $1,000. Each additional $100 raises the base price of the plan by $100. More Wavebuck$ may also be purchased throughout the semester in $100 increments.

What are NOLAbuck$ and how do I use them?

NOLAbuck$ are retail dollars built into meal plans. For example, if you purchase the Unlimited meal plan, your Splash Card is credited $25 in NOLAbuck$ that you are able to use at specified retail locations around New Orleans. Check diningservices.tulane.edu for a complete listing of these locations. When purchasing a meal plan, NOLAbuck$ can be added in increments of $25 up to $500. Each additional $25 raises the base price of the plan by $25. More NOLAbuck$ may be purchased throughout the semester in $100 increments.

What do I do if I run out of Wavebuck$ or NOLAbuck$?

Students may add buck$ in $100 increments by visiting the office of Dining & Vending Services at diningservices.tulane.edu or in 107 LBC. No cash is necessary as the additional buck$ will be charged to the student’s accounts receivable bill.

Do Wavebuck$ and NOLAbuck$ roll over from fall to spring?

Wavebuck$ and NOLAbuck$ roll over from fall to spring if a meal plan is purchased for the spring semester. If you choose not to purchase a plan in the spring, all Wavebuck$ and NOLAbuck$ will expire at the end of the fall. Wavebuck$ associated with the Commuter meal plan will roll over to the spring semester without having to purchase a spring meal plan. All Wavebuck$ and NOLAbuck$ expire at the end of each spring semester.

What are Extra Meals?

Extra Meals are meals that allow you to treat a guest or yourself at Bruff Commons Dining Room, Bruff To Go, Bruff To Go in the Drawing Board Café, the Roulez food truck, and the Orleans Room.

What are Quick Picks?

Quick Picks are predetermined meal options at select locations in the LBC Food Court that allow you to order, swipe, and go!

Do Bruff meals, Extra Meals, and Quick Picks roll over from fall to spring?

Bruff meals, Extra Meals, and Quick Picks associated with meal plans do not roll over from fall to spring.
Vegetarian/Vegan/Gluten-Free

Our Resident Dining Staff is pleased to serve more than 300 meals per day for those with specific dietary needs or preferences. Bruff features daily vegetarian entrees, a 100% vegetarian salad bar, a vegan grill plus freshly prepared vegan, dairy-free and certified gluten-free dishes in separate coolers. Our grill station has a vegetarian-only section for veggie burgers and grilled cheese sandwiches. Our soup platform features one vegetarian or vegan soup daily, and on a rotating basis, many classic entrees and deli specials are vegetarian. Our specialty milk cooler is regularly stocked with soy, rice, lactose-free and almond milks.

Our culinary staff is happy to schedule tours of Bruff Commons Dining Room and consult with students and parents to ensure everyone’s dietary needs are met.

HK NOLA, located in Tulane Hillel at 912 Broadway Street, specializes in organic kosher cuisine. HK NOLA’s in-house bakery creates gluten-free breads and sweets from scratch year-round. They also have a large selection of vegetarian, vegan, and nut-free options available in their café and in their Grab & Go cooler in the LBC Food Court.

Registered Dietician Sarah Walsh, MS, RD, LDN offers Tulane students one-on-one nutritional counseling for all nutrition-related needs. All nutrition sessions are individually tailored to meet specific needs and goals. To schedule, call the Student Health Center at (504) 865-5255.

How often do your menus change?

Within the Bruff Commons Dining Room, menus change on a four-week cycle, as well as seasonally, to make the most of our local produce and seafood. At our retail locations, menus are very consistent with branded concepts, such as Al Fuego, Freshëns Fresh Food Studio, Panera Bread, Pickles, Southern Tsunami Sushi, Star Ginger, Wall of Greens, WOW Café & Wingery, and Zatarain’s.

What should I do if I lose my Splash Card (Tulane ID) or if it isn’t working?

If you lose your Splash Card, IMMEDIATELY DEACTIVATE IT BY GOING TO GIBSON.TULANE.EDU, selecting card services, and clicking the “deactivate” button. A replacement for lost or damaged cards is available at 107 LBC for a fee. You cannot enter the Bruff Commons Dining Room without your Splash Card. If the problem with your card only occurs with meal plan usage, contact Splash Card and Dining & Vending Services at (504) 865-5629 or visit us at 107 LBC.

SPECIAL CONSIDERATIONS

Vegetarian/Vegan/Gluten-Free

Our Resident Dining Staff is pleased to serve more than 300 meals per day for those with specific dietary needs or preferences. Bruff features daily vegetarian entrees, a 100% vegetarian salad bar, a vegan grill plus freshly prepared vegan, dairy-free and certified gluten-free dishes in separate coolers. Our grill station has a vegetarian-only section for veggie burgers and grilled cheese sandwiches. Our soup platform features one vegetarian or vegan soup daily, and on a rotating basis, many classic entrees and deli specials are vegetarian. Our specialty milk cooler is regularly stocked with soy, rice, lactose-free and almond milks.

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DATES

<table>
<thead>
<tr>
<th></th>
<th>Plan Begins</th>
<th>Plan Ends</th>
<th>Bruff Closed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Semester</td>
<td>Friday, August 26</td>
<td>Tuesday, Dec 20</td>
<td>Wednesday, November 23 - Saturday, November 26</td>
</tr>
<tr>
<td></td>
<td>no dinner</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring Semester</td>
<td>Sunday, January 15</td>
<td>Saturday, May 13</td>
<td>Tuesday, February 28; Saturday, March 25 - Saturday, April 1</td>
</tr>
</tbody>
</table>

With the exception of Thanksgiving Day, when Bruff Commons Dining Room is closed, retail options are available to students to use their Wavebucks. Any changes in days or hours of operation will be updated on diningservices.tulane.edu.
Dining with a guest? You are welcome to bring a friend or family member to Bruff for any meal. Guest prices are as follows:

- **Breakfast:** $10.00 + tax
- **Lunch:** $13.00 + tax
- **Dinner:** $15.00 + tax

You may use your Wavebuck$, credit card, cash or Extra Meals for your guests.

**Dining Policies & Procedures**

One of our main goals is to provide a pleasant, comfortable and satisfying dining environment. In order to meet this goal, we ask for your assistance with the following:

- There is one exception to the Unlimited Plan, when selecting the Bruff To Go option, the student will not be allowed to enter the dining room for a two-hour period.
- When you have finished dining at Bruff, please bring your disposables from your tables to the dish return window.
- REMOVING FOOD, DISHES OR UTENSILS FROM BRUFF DINING ROOM IS STRICTLY PROHIBITED.
- Filling containers with food from Bruff for later consumption is prohibited.
- Remember that Tulane Splash Cards cannot be used to enter the Bruff Common Dining Room by anyone but the owner of the card.
- Wavebuck$ and NOLAbuck$ associated with the meal plans will roll over from the fall to spring semester ONLY if the student is enrolled in a meal plan for the spring semester. Bruff meals do not roll over.
- Bruff meals, Extra Meals and Quick Picks do not roll over from fall to spring semester.
- Wavebuck$ associated with the Commuter meal plan will roll over to the spring semester without the student purchasing a new meal plan for spring.
- Any student who cancels their meal plan by the cancellation deadline will be charged on a pro-rated basis for Bruff Commons Dining Room through the date of cancellation, regardless of whether any meals were used. Unused Wavebuck$ and NOLAbuck$ will be forfeited at the time of cancellation.
- Meals per week and meals per semester are only to be used by the card holder/meal plan participant. Extra meals per semester may be used to treat a guest.
- For more information on payment, policies and procedures, and FAQs, call **(504) 865-5629**.

**Contact Us**

We encourage you to come by our office, call or email us anytime with questions, comments or suggestions about our campus dining programs. Your feedback is always welcome as it can only help us serve you better.

**Uptown Campus**

Dining & Vending Services  
Lavin-Bernick Center, Suite 107  
Phone: **(504) 865-5629**  
Fax: **(504) 862-8972**  
mealplan@tulane.edu  
diningservices.tulane.edu

**Downtown Campus**

Splash Card and Dining Services  
1440 Canal Street, Suite 802  
Phone: **(504) 988-5237**  
Fax: **(504) 988-1653**

facebook.com/TulaneDining  
twitter.com/TulaneDining  
instagram.com/TulaneDining  
Snapchat: Tulane Dining  
Youtube: Search Tulane Dining
Tulane shuttles between campuses and to shopping and entertainment, along with rental cars and airport transportation, let you get around town your way.

**UNIVERSITY SHUTTLES & TRANSPORTATION**

Shuttles & Transportation operates many fixed route shuttles which are your connections between campuses, to the grocery store, movie theater, malls, restaurants, and so much more. All of the buses are equipped with real-time GPS technology so that riders can view where the bus is on its routes as well as bike racks for those passengers wishing to bring their bikes with them.
- Point-to-Point Transportation to Service Learning Sites
- Department & Group Transportation
- Evening & Late Night Transportation
- Daily Fixed Route Shuttles offering connections between campuses, to shopping, dining, entertainment, and more

(504) 314-7433
shuttles@tulane.edu
shuttles.tulane.edu

**ENTERPRISE CARSHARE**

Tulane has car sharing vehicles on both our uptown and downtown campuses. We have partnered with Enterprise to bring the Enterprise CarShare membership-based car sharing program to our community. It allows you to reserve a car by the hour for one, all-inclusive price. Vehicles are parked in the uptown Diboll garage, the Freret garage at Loyola University, the Papiion Apartments located at 1643 Josephine, and downtown at the 1430 Tulane Avenue parking garage.

To sign up for a CarShare membership, go to:
universityservices.tulane.edu

**ENTERPRISE RENT-A-CAR**

Tulane University and Enterprise Rent-A-Car have an agreement which offers discounted rates to faculty, staff, students, parents and university visitors. In addition to offering business and leisure rental discounts, student 18 years and older can rent vehicles with a valid driver’s license, proof of full-coverage insurance and a major credit or debit card. Daily and weekly rentals are available from the Baronne, Carrollton and Canal Street branches only. They also offer free pick up and drop off.

*Provide the appropriate code when renting:*
- 14N1433: For student rentals (age 18-20)
- 14N0742: Non-business related rentals (leisure)

Baronne: (504) 593-9068
Carrollton: (504) 483-1779
Canal: (504) 522-7900
universityservices.tulane.edu

**TAXI CABS & HIRED CARS**

The designated taxi and hired car service zone for requested pick-up/drop-off is at the corner of Willow Street and Janet Yulman Way, in front of PJ’s Coffee.

**AIRPORT SHUTTLE, INC.**

Airport Shuttle, Inc. provides a convenient and economical way to get to and from the Louis Armstrong New Orleans International Airport. $2.00 from each pick up and each drop off goes to support on-campus residential programming. To make reservations, click the Tulane Airport Shuttle link on universityservices.tulane.edu.

SHUTTLES AND TRANSPORTATION
6324 S Claiborne Ave,
New Orleans, LA 70118
(504) 314-7433
shuttles.tulane.edu
shuttles@tulane.edu
fushuttles
TulaneShuttles
Your campus mailbox number will be mailed to your permanent address and sent to your Tulane email account during the first week of August.

Mail Services sends you labels, instructions and your mailbox assignment in ample time prior to move-in to assure that your gear arrives in the right place.

Shipping FedEx Ground provides tracking numbers that you utilize to track and claim your shipments.

Move-in information is available at: tulane.edu/mail/fall_move_in

For faster service, all shipments should include your Tulane mailbox number.

Mailboxes are supplied to students in on-campus housing.

Mail Services receives shipments from FedEx, UPS and USPS daily.

Additional mail information is available at: tulane.edu/mail

Mail Services

The Easiest Way to Move On (and off) Campus!

The best way to get your residence hall gear to Tulane is to send it FedEx Ground. Ship all your essentials and save the hassle of stuffing your car to the max when you move to campus.

Tulane and FedEx have partnered on move-in and move-out strategies to create a worry-free experience. Ship your gear FedEx Ground and it is safely stored and trackable by FedEx until Move-In Day. On Move-In Day, visit the FedEx tractor-trailers on campus to claim your possessions, then head over to your residence hall. Remember to check in with Mail Services at Bruff Commons for your mailbox key. It is that easy!

FRESHMAN FALL MOVE-IN IS FRIDAY, AUGUST 26, 2016

YOUR NAME, YOUR CAMPUS MAILBOX #
TULANE UNIVERSITY
31 MCALISTER DRIVE
NEW ORLEANS, LA  70118-5645

PROPER ADDRESS FORMAT

TULANE MAIL SERVICES
Bruff Commons, Suite 105
(504) 865-5709
mailbox@tulane.edu
tulane.edu/mail
2016 – 2017 TULANE PARENT GUIDE INDEX

Academic Advisors ▶ 10
Academic Calendar ▶ 19
Academic Records ▶ 10
Accommodations ▶ 11
Bill Payments ▶ 19
Blue Lights ▶ 18
Career Coaches ▶ 11
Code of Student Conduct ▶ 17
Community Living Standards ▶ 16
Counseling and Psychological Services (CAPS) ▶ 14
Course Registration ▶ 19
Crime Prevention ▶ 18
Crime Reports ▶ 18
Dean’s Office ▶ 10
Degree Audits ▶ 19
Disabilities ▶ 11
Federal Direct Loan ▶ 19
Federal Work Study ▶ 19
FERPA (Privacy Regulations) ▶ 19
Financial Aid Award ▶ 19
Financial Aid Counselor ▶ 19
Fitness Classes ▶ 15
Fraternities ▶ 16
Gender and Sexual Diversity ▶ 17
Greek Life ▶ 16
Group Counseling ▶ 14
Honors ▶ 11
Hurricane Evacuation Plan ▶ 18
I-9 Documentation ▶ 19
Immunization ▶ 14
Individual Counseling ▶ 14
Insurance, Health ▶ 13
Insurance, Renter’s ▶ 16
Intramural Sports ▶ 15
Internship ▶ 11
Jobs (Student Employment) ▶ 19
Learning Disabilities ▶ 11
LGBTIQA Resources ▶ 17

Misconduct ▶ 17
Multicultural Affairs ▶ 17
Network Operations Center ▶ 19
Outdoor Recreation ▶ 15
Peer Education ▶ 14
Personal Training ▶ 15
Pharmacy ▶ 14
Police Escorts ▶ 18
Police Officers ▶ 18
Prescriptions ▶ 14
Psychiatric Services ▶ 14
Reading Project ▶ 10
Registrar ▶ 19
Religious Life ▶ 17
Resident Advisor ▶ 16
Resident Director ▶ 16
Sexual Health ▶ 14
Sororities ▶ 16
Stress Management ▶ 14
Student Activities Expo ▶ 16
Student Employment ▶ 19
Student Leaders ▶ 16
Student Organizations ▶ 16
Student Support ▶ 17
Study Abroad ▶ 11
Success Coaching ▶ 12
Technology Support ▶ 19
theWELL ▶ 14
TIDES ▶ 10
Transcripts ▶ 19
Tutoring ▶ 12
Tulane Scholars Program ▶ 11
Violence Prevention ▶ 11
Wellness ▶ 14